

# REQUEST FOR PROPOSALS

## ENGINEERING SERVICES

The City of Sharon will receive proposals for Professional Engineering Services in accordance with 24 CFR Part 85 regulations for the City of Sharon's 2017 Multimodal Transportation Neighborhood Revitalization Phase III Project (Project) which is being funded by the Department of Community and Economic Development Commonwealth Financing Authority (CFA) and the City of Sharon. Said proposal should be submitted to Andrew Campbell, Assistant Finance Director, City of Sharon Municipal Building, 155 West Connelly Boulevard, Sharon, PA 16146 no later than 12:00 Noon Wednesday October 27<sup>th</sup>, 2021.

The City of Sharon will be undertaking activities such as street resurfacing, paving, curbs, sidewalks, ADA ramps, drainage, and other related project activities.

The Engineering Service Contract will be financed with Commonwealth Financing Authority and City of Sharon funds.

### 1. Scope of Services:

The engineer **is required** to have experience designing CFA funded projects. The scope of work will be those tasks required to design and submit plans, special provisions, estimates, project documents and project construction schedules to construct the Projects. The design of the project is required to meet Commonwealth Financing Authority criteria. CFA Multimodal Funding is to be in part utilized along with the City of Sharon's funds for the construction; therefore, the project will be administered as a reimbursement for construction. PS&E (Plans, Specifications and Estimates) Packages will be reviewed and may be approved by CFA to assure that a "biddable" package has been developed and that all of the proposed work is eligible for federal transportation enhancements funding.

The engineer will be expected to perform the following tasks:

#### **Task A - Preliminary Engineering**

Prepare preliminary plans in accordance with CFA design manuals. Coordinate with City Officials and CFA during design. Begin preliminary environmental clearance, right of way (possible easements), permits, and utility coordination.

Required services include but not limited to: Preliminary Plan Engineering design, surveys, project management/administration/scheduling/meetings, field surveys, public involvement, utility coordination, preliminary ROW plans/easements, all permitting, environmental studies, subsurface utilities, preliminary plan preparation (including but not limited to roadway design,

traffic signals, traffic signings/markings, pavement design, utility, right-of-way drainage), NPDES permit preparation, Quality Development Preparation, railroad and PUC coordination, plans, specification, and cost estimate preparations.

Task will require up to two (2) public meetings to gather input on the preliminary design. Task will include identifying potential phasing of the overall project to match funding levels. It is possible that the overall project will need to be spread out over multiple years.

### **Task B - Final Engineering**

Prepare final plans per CFA plans presentation format. Coordinate with City Officials and CFA during design.

Required services include but are not limited to: submission of final PS&E package containing main and supplemental plans, specifications, cost estimates, schedules, right-of-way, utility, railroad and environmental clearance, all required permits, preparation of proprietary item request letters, preparation of bid package documents and consultation during construction as necessary.

A final public meeting shall be held to present the final design to the public and city officials prior to final submission CFA for letting. Final plan set should include project phasing to match funding levels. It is possible that the overall project will need to be spread out over multiple years, however this project is expected to be constructed within one (1) construction season.

Copies of the Request for Proposals may be obtained upon request Andrew Campbell, Assistant Finance Director, 155 West Connelly Boulevard, Sharon, PA 16146, or by calling (724) 983-3222 during normal business hours of 8:30 A.M. to 4:30 P.M. Monday through Friday.

Proof of professional liability insurance/bond shall be submitted with proposal.

Proposals are due no later than 12:00 Noon Wednesday October 27th. 2021

Proposals must be sealed and marked Proposals for Engineering Services and addressed to Andrew Campbell, Assistant Finance Director, City of Sharon Municipal Building, 155 West Connelly Boulevard, Sharon, PA 16146.

The City reserves the right to reject any and all proposals.

Robert Fiscus, City Manager  
City of Sharon

**Engineering Services for City of Sharon's  
Multimodal Transportation Neighborhood Revitalization Project**

**Propose Solutions and Actions for the following:**

1. Road resurfacing
2. Prepare ADA curb cuts for intersections
3. Remove damaged broken sidewalks sections/prepare for replacement
  - South Irvine Avenue