

**CITY OF SHARON  
POLICE OFFICER - NOTICE OF EXAMINATION**

An examination will be given to establish a list of eligible candidates for the position of Police Officer for the City of Sharon, Pennsylvania.

Applicants must meet the following qualifications;

1. Must be a citizen of the United States
2. They must be at least 21 years of age and have a High School diploma or equivalent.
3. They must be of good reputation and moral character.
4. Their vision must not be more than 20/40 uncorrected.
5. They will be required to produce a positive proof of identification (ex: a valid picture driver's license) at the test site, along with the required thirty-five dollars (\$35.00) non-refundable processing fee, payable by check or money order to "City of Sharon," prior to the start of the test.
6. They must not be a former Police Officer removed for cause, or have any type of criminal record.
7. They must pass all mental and physical examinations, Police Department background checks, psychological evaluations and other examinations as may be conducted by the City of Sharon or its authorized agent(s) and which shall be in compliance with applicable state and federal laws and/or regulations.
8. They must have successfully completed Act 120 Training prior to date of appointment (and provide copy of certificate of completion).
9. City residency will be required upon hiring (within 6 months of employment).
10. This test supersedes all previous tests.

All applicants must apply to the Sharon Police Department, 155 W. Connelly Blvd Sharon Pa 16146. Deadline for application is Friday December 7, 2018 at 4:30 pm. Qualified applicants will be contacted for a police officer test.

THE CITY OF SHARON IS AN EQUAL OPPORTUNITY AFFIRMATIVE ACTION EMPLOYER.

# Application for Employment PRE-EMPLOYMENT QUESTIONNAIRE EQUAL OPPORTUNITY EMPLOYER

LAST NAME

## Personal Information

DATE \_\_\_\_\_

NAME (LAST NAME FIRST)		SOCIAL SECURITY NO.	
PRESENT ADDRESS	CITY	STATE	ZIP CODE
PERMANENT ADDRESS	CITY	STATE	ZIP CODE
PHONE NO.	SECONDARY PHONE NO.	REFERRED BY	

## Employment Desired

POSITION	DATE YOU CAN START	SALARY DESIRED
ARE YOU EMPLOYED NOW? <input type="checkbox"/> YES <input type="checkbox"/> NO	IF SO, MAY WE INQUIRE OF YOUR PRESENT EMPLOYER? <input type="checkbox"/> YES <input type="checkbox"/> NO	
EVER APPLIED TO THIS COMPANY BEFORE? <input type="checkbox"/> YES <input type="checkbox"/> NO	WHERE	WHEN
EVER WORKED FOR THIS COMPANY BEFORE? <input type="checkbox"/> YES <input type="checkbox"/> NO	WHERE	WHEN
REASON FOR LEAVING		
		NAME OF LAST SUPERVISOR AT THIS COMPANY
HOW DID YOU FIND OUT ABOUT THIS POSITION? <input type="checkbox"/> EMPLOYMENT AGENCY <input type="checkbox"/> NEWSPAPER ADVERTISING <input type="checkbox"/> FRIEND <input type="checkbox"/> ONLINE AD <input type="checkbox"/> OTHER _____		
<input type="checkbox"/> STATE EMPLOYMENT OFFICE <input type="checkbox"/> COLLEGE PLACEMENT SERVICE <input type="checkbox"/> WALK IN <input type="checkbox"/> WEBSITE _____		

FIRST

MIDDLE INITIAL

## Education History

	NAME & LOCATION OF SCHOOL	YEARS ATTENDED	DID YOU GRADUATE	SUBJECTS STUDIED
HIGH SCHOOL				
COLLEGE				
TRADE, BUSINESS, OR CORRESPONDENCE SCHOOL				

## General Information

SUBJECT OF SPECIAL STUDY/RESEARCH WORK
SPECIAL TRAINING, CERTIFICATIONS, LICENSES
SPECIAL SKILLS, FOREIGN LANGUAGES, ETC.

## Military Service Record

HAVE YOU EVER SERVED IN THE U.S. ARMED FORCES? <input type="checkbox"/> YES <input type="checkbox"/> NO	BRANCH OF SERVICE
DISCHARGE DATE	RANK

**Do Not Write On This Page - For Interviewer's Use Only**

INTERVIEWED BY		DATE
REMARKS		
NEATNESS	CHARACTER	
PERSONALITY	ABILITY	

INTERVIEWED BY		DATE
REMARKS		
NEATNESS	CHARACTER	
PERSONALITY	ABILITY	

INTERVIEWED BY		DATE
REMARKS		
NEATNESS	CHARACTER	
PERSONALITY	ABILITY	

HIRED	FOR DEPT.	POSITION	WILL REPORT	SALARY WAGES
APPROVED 1: EMPLOYMENT MANAGER:			DATE	
APPROVED 2: DEPARTMENT MANAGER:			DATE	
APPROVED 3: GENERAL MANAGER:			DATE	

Interviewer: The additional information that may be necessary to complete an applicant's record can be obtained after hiring, during a POST HIRING INTERVIEW. Adams Item #9287 and Tops Item #3287 Employee's Record File contains a section for this purpose, while also serving as a means for up-to-date recording of employment status changes and for holding all employment forms.

This application for employment is sold only for general use throughout the United States. TOPS assumes no responsibility and hereby disclaims any liability for the inclusion in this form of any questions or requests for information upon which a violation of local, state and/or federal law may be based. It is the user's responsibility to ensure that this form's use complies with applicable laws, which change from time to time.